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United Nations Industrial Development Organization

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GENERAL CONFERENCE

Tenth session
Vienna, 1-5 December 2003
Item 3 of the provisional agenda

ANNOTATED PROVISIONAL AGENDA

Item 1. Opening of the session

In accordance with rule 34 of the rules of procedure of the General Conference, the President of the ninth session, or, in his absence, the head of the delegation from which the President of that session was elected (Guatemala), will open the tenth session of the General Conference.

Item 2. Election of officers[1]

At each regular session the Conference shall, with due regard for equitable geographical representation, elect, from among the representatives of Members, the following officers: a President and nine Vice-Presidents, as well as a Chairman for each Main Committee (rule 35). The officers elected shall constitute the General Committee.

Election of the President

In accordance with rule 35 and appendix A of the rules of procedure, the President of the tenth session should be elected from the States in list B of Annex I to the Constitution.

Election of other officers

The nine Vice-Presidents shall be elected so as to ensure the representative character of the General Committee (rule 35.3). Should the Conference decide to establish Main Committees (see item 4 below), the Conference shall also elect a Chairman for each Main Committee.

Item 3. Adoption of the agenda

In accordance with Article 9.4 (g) of the Constitution, the Industrial Development Board at its twenty-seventh session adopted the provisional agenda for the tenth session of the General Conference, as reflected in decision IDB.27/Dec.12. The provisional agenda to be submitted to the Conference for approval is contained in document GC.10/1.

Item 4. Organization of work

In accordance with rule 40, the officers elected shall constitute the General Committee. The General Committee shall propose to the Conference the establishment of main committees and of any other sessional bodies of the Conference. It shall propose to the Conference the allocation of items between the plenary, the main committees and any other sessional bodies (rule 42). In the past, at each regular session the Conference established a main committee to which all the substantive items of the agenda were referred for a more focused debate aimed at the preparation of consensus draft decisions and resolutions for submission to the plenary. The Industrial Development Board, in decision IDB.27/Dec.12, paragraph (d), recommended to the Conference that items 7 to 17 and item 19 of the provisional agenda be allocated to a main committee.

[1] To ensure equitable geographical distribution in the election of officers and the elections to organs, account has to be taken of the latest lists of States to be included in Annex I to the Constitution. The list, as of the date of preparation of the present document, is the same as that included in document IDB.27/11/Rev.1. Before proceeding to the elections, as explained in paragraph 2 of that document, the General Conference will have to decide in which of the lists of States (A, B, C or D) three Member States are to be included.

For reasons of economy, this document has been printed in a limited number. Delegates are kindly requested to bring their copies of documents to meetings.

When considering the organization of work, it should be kept in mind that the budget for the Conference in the programme and budgets of UNIDO, 2002-2003, provides only for a total of five working days, comprising plenary, main committee and geographical group meetings. Moreover, in its decision on preparations for the General Conference (IDB.27/Dec.12) the Board agreed to hold an industrial development forum within the framework of the Conference (item 9 of the provisional agenda). The draft tentative schedule for the tenth session of the Conference is shown in the annex to the present document.

Item 5. Credentials of representatives to the Conference

As stipulated in Article 8.1 of the Constitution of UNIDO, the Conference shall consist of representatives of all Members of the Organization. Membership in the Organization is defined in Article 3 of the Constitution. In accordance with rule 27 of the rules of procedure of the Conference, the credentials of representatives and the names and titles of the other persons constituting the Member's delegation shall be submitted to the Director-General if possible not less than one week before the opening of the session which the delegation will attend. Any later change in the composition of the delegation shall also be submitted to the Director-General. The credentials of representatives shall be issued either by the Head of State or Government or by the Minister for Foreign Affairs of the Member concerned. A Permanent Representative to the Organization does not require special credentials if his/her letter of accreditation to the Organization specifies that he/she is authorized to represent his/her Government at sessions of the Conference, it being understood that this does not preclude that Government from accrediting another person as its representative by means of special credentials.

A Credentials Committee of nine members shall be appointed at the beginning of the Conference on the proposal of the President. Its composition shall be based on that of the Credentials Committee of the United Nations General Assembly at its fifty-eighth session, which is as follows: Antigua and Barbuda, Cape Verde, China, Costa Rica, Ethiopia, Fiji, New Zealand, Russian Federation, United States of America. The Committee shall examine the credentials of representatives and report without delay to the Conference, which shall decide any question arising (rule 28).

Item 6. Elections to organs[2]

(a) Industrial Development Board

In accordance with Article 9.1 of the Constitution, the Industrial Development Board shall consist of 53 Members of the Organization elected by the Conference, which shall give due regard to the principle of equitable geographical distribution. In electing the members of the Board, the Conference shall observe the following distribution of seats: 33 members of the Board shall be elected from the States listed in Lists A and C, 15 from the States listed in List B, and 5 from the States listed in List D of Annex I to the Constitution.

In accordance with Article 9.2 of the Constitution, "members of the Board shall hold office from the close of the regular session of the Conference at which they were elected until the close of the regular session of the Conference four years thereafter ... . Members of the Board may be re-elected."

At present the Board is composed of the following States: Algeria**, Austria**, Belarus*, Belgium*, Bolivia**, Bulgaria*, Burkina Faso*, Chile*, China*, Colombia*, Côte d'Ivoire**, Croatia*, Cuba**, Denmark**, Ecuador**, Egypt**, Ethiopia*, France*, Germany*, Ghana*, Greece**, Guatemala*, Hungary**, India**, Indonesia*, Iran (Islamic Republic of)**, Ireland*, Italy*, Japan*, Jordan**, Kenya**, Lesotho**, Libyan Arab Jamahiriya*, Luxembourg**, Morocco*, Nigeria**, Pakistan*, Peru*, Philippines**, Republic of Korea*, Russian Federation**, Saudi Arabia**, Spain**, Sri Lanka*, Sudan**, Sweden*, Switzerland**, Thailand**, Tunisia*, Turkey**, United Kingdom of Great Britain and Northern Ireland*, Uruguay**, Venezuela**.

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* Twenty-six States whose term of office expires at the close of the tenth regular session of the General Conference, in 2003 (see decision GC.9/Dec.8 of 7 December 2001).

** Twenty-seven States whose term of office expires at the close of the eleventh regular session of the General Conference, in 2005 (see decision GC.9/Dec.8 of 7 December 2001).

(b) Programme and Budget Committee

In accordance with Article 10.1 of the Constitution, the Programme and Budget Committee shall consist of 27 Members of the Organization elected by the Conference, which shall give due regard to the principle of equitable geographical distribution. In electing the members of the Committee, the Conference shall observe the following distribution of seats: 15 members of the Committee shall be elected from the States listed in Lists A and C, 9 from the States listed in List B and 3 from the States listed in List D of Annex I to the Constitution.

In accordance with Article 10.2, "members of the Committee shall hold office from the close of the regular session of the Conference at which they were

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[2] See footnote 1 above.

elected until the close of the regular session of the Conference two years thereafter. Members of the Committee may be re-elected".

At its ninth session, the Conference elected the following States to hold office until the close of the tenth regular session of the Conference in December 2003: Angola, Argentina, Austria, China, Côte d'Ivoire, Democratic People's Republic of Korea, Egypt, Finland, France, Germany, Greece, Hungary, Italy, Japan, Mexico, Nigeria, Pakistan, Peru, Poland, Republic of Korea, Russian Federation, Saudi Arabia, Sudan, Tunisia, Turkey, United Kingdom of Great Britain and Northern Ireland, Venezuela.

Item 7. Annual reports of the Director-General on the activities of the Organization for 2001 and 2002

In accordance with rule 13.1 (b), the provisional agenda for each regular session of the Conference shall include the annual reports of the Director-General on the activities of the Organization. The Conference will thus have before it the annual reports of UNIDO for 2001 and 2002, which were submitted to the Board at its twenty-fifth and twenty-seventh sessions respectively:

- *Annual Report of UNIDO 2001* (including programme performance report) (IDB.25/2 and IDB.25/2/Add.1)
- *Annual Report of UNIDO 2002* (including programme performance report) (IDB.27/2 and IDB.27/2/Add.1)

Item 8. Reports of the Industrial Development Board on the work of its twenty-fifth, twenty-sixth and twenty-seventh regular sessions

In accordance with Article 9.4 (c) of the Constitution, the Board shall report to the Conference at each regular session on the activities of the Board. Since the closure of the ninth session of the General Conference, the Board will have held three regular sessions. The Conference will have before it the following reports of those sessions:

- Report of the Industrial Development Board on the work of its twenty-fifth session, 15-16 May 2002 (GC.10/2)
- Report of the Industrial Development Board on the work of its twenty-sixth session, 19-21 November 2002 (GC.10/3)
- Report of the Industrial Development Board on the work of its twenty-seventh session, 26-28 August 2003 (GC.10/4)

Item 9. The role of industrial development in the achievement of the Millennium Development Goals (forum)

In resolution GC.9/Res.1 on the industrial development forum held in conjunction with the ninth session of the General Conference, the Conference recognized the contribution of the forum towards sharing a common understanding on development issues. The resolution also encouraged the Director-General to continue to hold industrial development forums, inter alia, in conjunction with sessions of the policy-making organs.

At its twenty-seventh session, the Board adopted decision IDB.27/Dec.12 on preparations for the tenth session of the General Conference. In paragraph (d) of that decision, the Board agreed to hold an industrial development forum with the theme *The role of industrial development in the achievement of the Millennium Development Goals*, within the framework of the Conference.

The Conference will have before it:

- The role of industrial development in the achievement of the Millennium Development Goals. Theme paper submitted by the Secretariat (GC.10/13)

Item 10. Financial matters

(a) Scale of assessments of Member States

In accordance with rule 13.1 (k) of the rules of procedure of the Conference, the provisional agenda for each regular session shall include recommendations of the Board for the establishment of the scale of assessments. Article 15 of the Constitution stipulates that regular budget expenditures shall be borne by the Members, as apportioned in accordance with a scale of assessments established by the Conference by a two-thirds majority of the Members present and voting, upon the recommendation of the Board.

The Conference will have before it:

- Board decision IDB.27/Dec.3 on scale of assessments
- Scale of assessments for the fiscal period 2004-2005. Note by the Secretariat (IDB.27/7 and Add.1)

(b) Financial situation of UNIDO

Rule 13.1 (l) states that the provisional agenda shall include financial matters requiring action by the

Conference or that should be brought to its attention. Information brought to the attention of the Conference under this item will include the status of payment of assessed contributions.

Information on the activities of the Industrial Development Fund is included in the annual reports of the Organization for 2001 and 2002 and in document IDB.26/6. Following the precedent established in previous sessions of the Conference in order to save time and money, the pledges to the Fund in 2003 will be made in writing, and the results announced at the end of the tenth session of the Conference.

At its twenty-sixth session, the Board decided to approve a payment plan negotiated with Azerbaijan as outlined in document IDB.26/16/Add.1 to settle its arrears (decision IDB.26/Dec.4). In the same decision, the Board recommended to the General Conference to consider positively the request of Azerbaijan for the restoration of voting rights in accordance with Article 5.2 of the Constitution of UNIDO.

Also at its twenty-sixth session, the Board recommended that the Conference allow the Secretariat to use for integrated programmes or country service frameworks each country's share and amount of the unencumbered balances of appropriations, income from new Member States and interest income in excess of budgetary estimates, as specified in decision GC.9/Dec.10, if no response had been received by 31 December 2003 from the concerned States on the use of those funds amounting to €840,818, as contained in annex II to document IDB.26/9 (decision IDB.26/Dec.3).

The Conference will also consider the request of Lithuania for the restoration of voting rights, based on a payment plan agreement drawn up in accordance with the terms for payment plans approved by the Industrial Development Board.

The Conference will have before it:

- Financial situation of UNIDO. Report by the Director-General (GC.10/12)
- Financial situation of UNIDO. Note by the Secretariat (GC.10/CRP.1)
- Board decision IDB.26/Dec.4 on proposed payment plan for Azerbaijan
- Board decision IDB.26/Dec.3 on the financial situation of UNIDO
- Request from Lithuania for restoration of voting rights based on payment plan. Report by the Director-General (GC.10/11)

(c) Working Capital Fund

In accordance with financial regulation 5.4, upon recommendation of the Programme and Budget Committee and subsequently the Board, the Conference shall determine the amount and purposes of the Working Capital Fund. Financial regulation 5.5 (d) stipulates that advances to the Working Capital Fund shall be assessed and paid in euros.

At its ninth session, the Conference in its decision GC.9/Dec.13 decided that for the 2002-2003 biennium the level of the Working Capital Fund and the authorized purposes of the Fund should remain the same as for the previous bienniums (see decision GC.2/Dec.27).

The Conference will have to take action on the recommendations of the Board concerning the level and purposes of the Working Capital Fund for the biennium 2004-2005. Thus, the Conference will have before it:

- Board decision IDB.27/Dec.4 on Working Capital Fund

(d) Transition to a single-currency system

The transition to a single-currency system of assessment based on the euro has been kept under review by the governing bodies since the adoption by the Conference of the system in decision GC.8/Dec.16 on 3 December 1999. In that decision, the Conference requested the Director-General to report to the Conference at its tenth session on the implementation of the transition to the single-currency system. Accordingly, the transition has been the subject of numerous reports to the governing bodies, the most recent of which was document IDB.27/9, which is submitted to the Conference for its consideration, together with Board decision IDB.27/Dec.5 adopted thereon. Thus, the Conference will have before it:

- Transition to a single-currency system. Note by the Secretariat (IDB.27/9)
- Board decision IDB.27/Dec.5 on transition to a single-currency system

(e) Appointment of an External Auditor

In accordance with financial regulation 11.1, an external auditor, who shall be Auditor-General (or an officer exercising an equivalent function) of a Member State, shall be appointed in the manner and for the period decided by the Conference. By decision GC.9/Dec.16 the Conference decided to appoint the Auditor General of South Africa as the External Auditor of UNIDO for a period of two years, from 1 July 2002 to 30 June 2004.

The Conference will have to take action on the question of the appointment of an External Auditor for the period 1 July 2004 to 30 June 2006, as contained in:

- Candidatures for the appointment of an External Auditor. Report by the Director-General (IDB.27/5 and Add.1)

Item 11. Implementation of the medium-term programme framework, 2002-2005

In resolution GC.9/Res.2 on the medium-term programme framework, 2002-2005, the Conference requested the Director-General to report on the implementation of that resolution. Thus, the Conference will have before it:

- Implementation of the medium-term programme framework, 2002-2005. Report by the Director-General (GC.10/6)
- Integrated programmes and country frameworks. Note by the Secretariat (GC.10/CRP.2)

Item 12. Medium-term programme framework, 2004-2007, including:

(a) Field representation;

(b) Application of the strategic guidelines "Towards improved UNIDO programme delivery";

(c) Integrated programmes and country service frameworks;

(d) Service modules;

(e) Corporate strategy of the Organization.

Pursuant to General Conference decisions GC.2/Dec.23 and GC.6/Dec.10, the Director-General submitted to the Board in the first year of the fiscal period 2002-2003, through the Programme and Budget Committee, a draft medium-term programme framework for the years 2004-2007 (IDB.26/8). Also within that context, the Board at its twenty-sixth session adopted the strategic guidelines "Towards improved UNIDO programme delivery", as contained in document IDB.26/15.

At its twenty-seventh session, the Board considered revised proposals of the Director-General for the medium-term programme framework (MTPF), 2004-2007 (GC.10/5-IDB.27/14). A comprehensive proposal for the MTPF, contingent upon the outcomes of a review process described in document GC.10/5-IDB.27/14, chapter I, will be submitted to the Conference as an addendum to that document.

Also under this agenda item the General Conference will need to take action on a Board recommendation contained in decision IDB.25/Dec.7 on guidelines for Investment Technology and Promotion Offices.

The Conference will have before it:

- Medium-term programme framework, 2004-2007. Revised proposals of the Director-General (GC.10/5-IDB.27/14, GC.10/14)
- Field representation. Programmatic reform and decentralization. Report by the Director-General (GC.10/8)
- Board decision IDB.26/Dec.7 on the strategic guidelines "Towards improved UNIDO programme delivery"
- Board decision IDB.25/Dec.7 on Investment Technology and Promotion Offices

Item 13. Programme and budgets, 2004-2005

In accordance with Article 14.4 of the Constitution, the Conference shall consider and approve the programme of work and the corresponding regular budget and operational budget submitted to it by the Board, by a two-thirds majority of the Members present and voting. At its twenty-seventh session, the Board considered the recommendation of the Programme and Budget Committee based on the proposals of the Director-General submitted in document IDB.27/3 and adopted decision IDB.27/Dec.6.

The Conference will thus have before it:

- Programme and budgets, 2004-2005. Proposals of the Director-General (IDB.27/3)
- Board decision IDB.27/Dec.6 on programme and budgets, 2004-2005

Item 14. Activities of the Joint Inspection Unit—JIU review of management and administration in UNIDO

At its twenty-seventh session, the Board considered a review of management and administration in UNIDO issued by the Joint Inspection Unit (JIU) and the comments of the Director-General thereon. As the Board adopted the provisional agenda for the tenth session of the General Conference, the session will thus have before it:

- Activities of the Joint Inspection Unit. Addendum, containing in the annex the review of management and administration in the United Nations Industrial Development

Organization (UNIDO). Report by the Director-General (IDB.27/19/Add.1)

- Comments of the Director-General on the JIU review of management and administration in UNIDO (IDB.27/19/Add.2)

Item 15. International Centre for Science and High Technology

In compliance with resolution GC.9/Res.4 adopted by the Conference at its ninth session, the following report highlights the synergy and relevance of activities of the International Centre for Science and High Technology to the UNIDO work programme. An addendum will take account of interventions made during the twenty-seventh session of the Board.

- International Centre for Science and High Technology. Report by the Director-General (GC.10/7 and Add.1)

Item 16. UNIDO Staff Pension Committee

The Conference will have to take action on the recommendation of the Board (IDB.27/Dec.10) concerning candidates for election to the UNIDO Staff Pension Committee for the years 2004 and 2005 as well as any developments that have occurred since the adoption of that decision. The Conference may also wish to authorize the Board to proceed with the election for any Committee posts that might become vacant before the Conference holds its eleventh session.

The Conference will have before it:

- Board decision IDB.27/Dec.10 on personnel matters

Item 17. Matters related to intergovernmental, governmental, non-governmental and other organizations

In accordance with rule 13 of the rules of procedure of the Conference, the provisional agenda for each regular session shall include reports from specialized and related agencies and from other intergovernmental organizations with which UNIDO has concluded a relationship agreement pursuant to Article 19.1 (a) of the Constitution, and items proposed by them, where the agreement establishing the relationship with the organization concerned so provides.

Furthermore, in the guidelines for the relationship of UNIDO with intergovernmental, governmental, non-governmental and other organizations adopted by the General Conference at its first session (GC.1/Dec.41, annex), it is stipulated that the Director-General shall report to the Conference at each regular session on any agreements with intergovernmental and governmental organizations entered into by him on behalf of the Organization since the preceding regular session as well as on any consultative relations established with non-governmental organizations in the same period.

The Conference will thus have before it decisions IDB.25/Dec.10 and IDB.27/Dec.11 adopted by the Board on the subject at its twenty-fifth and twenty-seventh sessions respectively, and the following document:

- Matters related to intergovernmental, governmental, non-governmental and other organizations. Note by the Director-General (GC.10/10)

Item 18. Application for observer status

In accordance with Article 4 of the Constitution of UNIDO, observer status shall be open, upon request, to those enjoying such status in the General Assembly of the United Nations, unless the General Conference decides otherwise. The following document concerning a request for observer status from the Sovereign Military Order of Malta will be submitted to the Conference:

- Application for observer status. Note by the Director-General (GC.10/9)

Item 19. Date and place of the eleventh session

Article 8.2 (a) of the Constitution stipulates that the Conference shall hold a regular session every two years, unless it decides otherwise. In the programme and budget proposals of the Director-General for 2004-2005, provisions have been made to hold the eleventh session of the General Conference for a duration of five working days. The dates of 28 November-2 December 2005 have been scheduled tentatively for the eleventh session of the Conference in Vienna.

At its twenty-seventh session, the Board took note of a preliminary announcement made by Colombia regarding its intention to host the eleventh session of the General Conference of UNIDO at Cartagena in 2005 (IDB.27/Dec.12 (f)).

Item 20. Closure of the session

Annex

PROPOSED TENTATIVE SCHEDULE OF WORK
GENERAL CONFERENCE, TENTH SESSION

1-5 December 2003

Monday, 1 December	*Tuesday, 2 December*	*Wednesday, 3 December* *	*Thursday, 4 December* *	*Friday, 5 December*
10 a.m. OPENING OF THE SESSION 10:30 a.m. – 1 p.m **1st plenary meeting**	9 - 11 a.m. Round table 2: Industry and environment – the need for a new industrial revolution 10 a.m. – 1 p.m. **3rd plenary meeting** – General debate 11.30 a.m. – 1.30 p.m. Round table 3: Making trade work for the poor – Stimulating the real economy's response	9 – 11 a.m. Round table 5: Promoting investment in developing countries (with special reference to Africa): Challenges, opportunities and experiences 10 a.m. – 1 p.m. **5th plenary meeting** – General debate 11.30 a.m. – 1.30 p.m. Round table 6: Transition in Eastern Europe – 15 years after	10 a.m. – 1 p.m. **7th plenary meeting** – General debate **Main Committee** – 2nd meeting	10 a.m. – 1 p.m. **9th plenary meeting** – Consideration and adoption of decisions and resolutions
2.30 – 4.30 p.m. **2nd plenary meeting** Forum: The role of industrial development in the achievement of the Millennium Development Goals 5 - 7 p.m. Round table 1: The role of industrial development in the achievement of the Millennium Development Goals	3 – 6 p.m. **4th plenary meeting** – General debate 3 – 5 p.m. Round table 4: Post-crisis industrial rehabilitation and reconstruction	3 – 6 p.m. **6th plenary meeting** – General debate **Main Committee** – 1st meeting *Night meeting possible	3 – 6 p.m. **8th plenary meeting** – General debate **Main Committee** – 3rd meeting *Night meeting possible	3 – 6 p.m. **10th plenary meeting** [if required] Consideration and adoption of decisions and resolutions

Note: Schedule of General Committee pending decision of General Conference.